

## **GARDINER COMMUNITY CENTER BOARD**

MINUTES OF July 07, 2016

### **Call to Order:**

The meeting was called to order by President Steven Durupt at 7:00 PM.

Present: President Steven Durupt, Vice-President Fran Reynolds, Secretary Carol Hansen Hills, Member Dennis Heckard, Caretaker Andrew Watson. Absent: Carleton Posey

Guests: Trish Warner, Herb Cook, Leo Boyd and Ron Vasena, NOWDC Internet, Kathleen Kler, County Commissioner BOCC Jefferson, Barbara Reavis, Yoga Group

### **Approval of the Minutes:**

Steven Durupt moved to approve minutes for June 07, 2016; motion seconded and passed.

### **Communications:**

Communications between Jefferson County and Fran Reynolds clarified the following:

- Information presented in the monthly GCC Board meeting minutes satisfies the county's reporting requirements. (May 31, 2016 email from Leslie Locke, Jeff. Co. Ex. Asst.)
- The GCC is “**not** established as a **non-profit**”. (June 15, 2016 email from Leslie Locke.)
- The GCC Board of Directors is identified as “**a county government entity**” by Philip Morley, Jeff. Co. Administrator, June 15, 2016.

### **Facility Report:**

Custodian Andrew Watson reported external doors required adjusting; they now close quietly. A new toilet seat is required for ladies upstairs restroom; has been secured. Outlets need to be replaced in the downstairs meeting room; Steven Durupt will connect with County Building Manager to get this project completed.

### **Landscape Committee:**

Trish Warner reported that the grounds have been weeded and watered. Outside faucet is now working. Steven Durupt reported grounds have received complementary comments.

### **Treasurers Report:**

Steven Durupt moved to approve the treasurer's report for June, 2016; motion seconded and passed.

### **Committee Reports:**

- Quarterly Report of GCC Rentals – Fran Reynolds introduced the quarterly statistical report of GCC rentals, as described in the Agreement for Grant Funding, Sec.1, B, 1 between GCC Board of Directors and Jefferson County. Commissioner Kler commented that this was the information she needed when reporting about community centers at commissioners meetings.
- Updating GCC Board Files – Fran Reynolds introduced a proposed **draft** for 2017 Agendas; it scheduled an annual review of policies and forms that govern the board. She asked the board to review and make any note of amendment on the following handouts: (1) GCC Board of Directors' Duties and (2) Policies for the Use of the Gardiner Community Center. Discussion of the two documents will be conducted at the August Board meeting and voted on for approval at the September meeting.

**Old Business:**

- Guests Leo Boyd and Ron Vasena, of NOW Data Center, discussed their offer to install a free WIFI connection at the center. Following their presentation, the board voted and approved acceptance of their offer. Steven Durupt will schedule an installation date with NOW.
- The remaining Old Business agenda items were tabled until August 02, 2016 meeting.

**New Business:**

- Steven Durupt reported that the groundskeeper hired to abate weeds was a no-show. He will seek another in the fall. \$200.00 was included in the 2016 budget for the service.
- Fran Reynolds brought the 2009 Reader Board Policy to the attention of the board because the rental fees that are currently applied are less than policy. She moved to approve Jane Storm's request for the current lower rate to continue during the Valley of Trolls 2 fund raiser. Motion passed. Dennis Heckard encouraged the higher rates be applied in future rentals.

Note: Guests with information that they would like to share with the Board and are not on the agenda prior to the meeting shall have three minutes at the end of the meeting to address the Board. We, the Board, reserve the right to ask guests to hold their comments during the course of the meeting.

**Next Meeting:**

Date: August 02, 2016

Time: 7:00 PM

Place: Gardiner Community Center

**Adjournment:** Steven Durupt: Meeting adjourned 8:15 PM.

Carol Hansen Hills, Secretary