

**GARDINER COMMUNITY CENTER**  
**DRAFT**  
**Minutes**  
**October 16, 2024**

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**CALL TO ORDER:** Acting President Don Isley called the meeting to order at 9:01 am. He asked Kegham Tashjian to serve as meeting recorder in the absence of the Secretary.

**Members Present:** Acting President Don Isley, Treasurer Sandy Scrivner, Member Janet Johnson, Member Kegham Tashjian, Member Keith Watrous, Member Abrie Bester.

**Members Absent:** Secretary Lynne Tjomsland,

**Guests:** Fran Reynolds

**Public Comment:** NTR

**Approval/Correction of minutes:** M (Bester), S (Scrivner), A (Passed unanimously)

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**Facility Reports:**

- **Maintenance:** *Jennifer Barrett* Reported the door did not lock following a meeting. The problem was resolved subsequently.
- **Rental and Scheduling:** *Don Isley* Rentals are slower for October. November is expected to be a little bit busier. Everything is going well with renters. Renters call Don whenever a need arises.
- **Landscaping:** *Janet Johnson* Landscaping volunteers met on October 8 and Fran Reynolds was there as usual. In Spring and Summer, they meet second and fourth Tuesday to do volunteer landscaping. In Fall and Winter, they only meet the second Tuesday of the month. The next meeting will be November 12. Irrigation clocks were removed and stored. The irrigation system was disconnected for Fall and Winter. It will be reconnected in June.

**Treasurer's Report:** Sandy Scrivner

Monthly Treasurer's report was submitted to the GCC Board. Rental deposits are now posted under Rental Deposit Reserves and rental deposit refunds are posted under Expense Payments Made.

Treasurer's report approval: M (Johnson), S (Watrous), A (Passed unanimously)

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**Old business:**

- **Jefferson County Proposal** – Deferred to next meeting
- **Update on Board Nominations** – Email response received by GCC Secretary from BOCC Executive Assistant reporting the October 7, 2024 BOCC action  
“to rescind the resolutions pertaining to the oversight of the Gardiner Community Center Board. This decision does not impact the current 2023-2025 contract between Jefferson County and the Gardiner Community Center.  
“Moving forward, the Gardiner Community Center may make their own decisions pertaining to their board structure and membership. Recently, you had requested that our Board appoint new members. That decision now lies with your Board.” (See email in Attachment A)  
Consequently, the GCC Board will agendaize an action item for its November meeting to appoint the three new members as the prior GCCB action was only to recommend the three names for appointment by BOCC. Further discussion ensued on the impact of this action by BOCC on Section 2.A.3 of the 2023-2025 “Agreement by and Between GCCB and Jefferson County” related to third-party liability coverage for the three members to be appointed by the GCCB and the need for further clarification on this matter. Further clarification was sought relative to the BOCC letter to Gordon Anderson seeking information on GCC insurance.
- **Activities** - Grown up game night, October 18, 2024, at 6:00 p.m. Flyer has been circulated.
- **Proposal for 1x/month “Tail Gate Sale”**. A champion is sought for this activity targeted for Spring 2025, possibly May. (The Spring Plant Sale is slated for April 2025.) Further discussion required.
- **Update of Security/Rental policies** – Don asked Fran Reynold to share with the Board her proposed changes to the policy. After lengthy discussion, it was agreed that Fran will work with Don to bring to the Board another draft of proposed changes.
- **Review of Board Policies** – Postponed to a future meeting
- **Custodial Contract** – To be prepared for signature for the November meeting to be effective in the new year.

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**Adjournment:** 10:55 a.m.

**Next Meeting:** 11/20/24 @ 9:00am