

GARDINER COMMUNITY CENTER
Minutes
December 18, 2024

CALL TO ORDER: 9:00am by Acting President Don Isley

Members Present : Acting President Don Isley, Treasurer Sandy Scrivner, Secretary Lynne Tjomsland, Member Keith Watrous, Member Janet Johnson, Member Kegham Tashjian, Member Abrie Bester

Members Absent: None

Guests: Ann Waldron and Fran Reynolds

Public Comment:

Community Member Ann Waldron and Board Member Janet Johnson (The GCC Gallery Committee) proposed using the downstairs meeting room be used as an Art Gallery benefiting the GCC and Gardiner Community as well as the Artists, by allowing local artists to display their artwork. Details of their proposal are contained in Document "Art Gallery Proposal" and a *mockup of the Artist / GCC agreement* provided by the Gallery Committee at the meeting. Eight Artists have shown an interest in one-month showings. Each one month showing would be accompanied by a public "Artists Opening Event". Proceeds from sales from items would be handled by the GCC Treasurer and split 20% to the GCC General Fund, 20% to the GCC Gallery (for maintenance and improvement of Gallery Hardware etc.) and 60% to the Artist.

Pending further investigation, the Board will discuss further in January Board meeting.

*****PROCEEDURAL APPOINTMENT of New Board Members**

Nomination of Abrie Bester and Kegham Tashjian – MSA. Welcome aboard Abrie and Kegham!

Approval/Correction of minutes: Minutes of 10/16/24 MSA

Facility Reports:

- **Maintenance:** *Jennifer Barrett* : Jennifer is not present. Don briefed Board on Maintenance; Some users are not doing as good kitchen clean-up as required. Don will upgrade instructional signage in the kitchen. Don will also be in touch with Ben (Jeff. Co.) to repair broken seats in restrooms.
- **Rental and Scheduling:** *Don Isley* Rental and Rental Scheduling proceeding well. More Renters are committing and paying for meeting on an annual basis. Treasurer acknowledged that this needed to be accounted for in record keeping and financial projections.
- **Landscaping:** *Janet Johnson* No outdoor work required at this time. Site is holding well during winter pause and looks attractive. Spring Plant Sale – Janet is again spearheading this event. Date reserved in April 26 2025. In response to what was learned with the first event, Parking/Vendor space will be realigned, with vendors being at the Parking lot Island. This will improve general parking and create better connectedness between interior and outdoor vendors. Food services will remain in same spot as last year.
- **Treasurer's Report:** *Sandy Scrivner* : Sandy presented reports for October and November 2024. Acceptance of these reports was MSA

Old business:

- **Update on Board Roster Lynne to update GCC BoD Roster with the following**
 - *Election of GCC BoD Officers*
 - Sandy Scrivner was Nominated for President – MSA
 - Don Isley was nominated for Vice President – MSA
 - Lynne Tjomsland was nominated Secretary – MSA
 - Abrie Bester was nominated for Treasurer – MSA

***Note that the January 2025 Roster will show that Janet Johnson will be reappointed for a second term on the Board as her term ends 2024. This should be procedurally reaffirmed in the January meeting. Scrivner and Tjomsland's terms also end in 2024 but are assumed to be reappointed as they have just been elected office holders.
- *Status of "Hold Harmless Insurance" from County* – County is on hold due to holiday. Carolyn Galloway told Don that she would have the language changed to assure Board coverage. Don will reconnect with Carolyn to assure the contract language is changed to assure board hold harmless insurance.
- **Proposal for 1x/month "Tail Gate Sale"**. A champion is sought for this activity targeted for Spring 2025, possibly May. (The Spring Plant Sale is slated for April 2025.) **NTR**
- **Update of Security/Rental policies** – The Draft Document "*Policies for the Use of the Gardiner Community Center*" dated 12/6/24, was reviewed point by point by the Board during this meeting. Annotations, removals and wordsmithing were reviewed. The Board agreed upon all. Lynne will redraft for final Board approval.

- NOTE; Defibrillator presents, care and liability were discussed. Concerns about timely and adequate care and resultant liability were of concern. In the New Year President elect Scrivner will contact the County to discuss shifting care to the County as is the case with fire extinguishers, Exit signage and other safety related equipment.
- **Review of Board Policies** – At today's meeting, the Board reviewed the draft document "Guidelines for the Operation of the Gardiner Community Center" dated December 2024. The following adjustments were made to the document:
 - The document will be renamed "**Bylaws of the Gardiner Community Center Board of Directors**".
 - The intent of this document is to assure alignment with the Jefferson County/ Gardiner Board of Directors Contract and Washington State requirements of a volunteer BoD.
 - Various changes to the document were made. Tjomsland will redraft for final Board evaluation at the January BoD meeting.
 - It was agreed that the Board would review the current rental agreement at the January 2025 meeting.
- **Custodial Contract.** – Don provided the new Custodial contract with new, Board approved rate of pay.

Adjournment: 11:10 am

Next Meeting: 1/15/25 at 9:00 am