

**GARDINER COMMUNITY CENTER
BOARD MINUTES
February 15, 2023**

MEETING CALLED TO ORDER AT 10:00am.

IN ATTENDANCE:

GCC Board Members: Pres. Gordon Anderson, Vice Pres. Don Isley, Treas. Richard Quinnell, Barbara Reavis, Janet Johnson, Sandy Scrivner. *Absent:* Sec. Lynne Tjomsland

Facilities Manager: Mark Nebel

Guests: Fran Reynolds

PUBLIC COMMENT AND COMMUNICATIONS:

No public comment was made.

On behalf of Project Linus, the Board received a note from Phyllis Carey, thanking them for their continued support of this volunteer project.

Lynne Tjomsland notified Gordon Anderson that she may be absent from the Board meetings through April.

APPROVAL/CORRECTION OF MINUTES:

The Board discussed how minutes were to be distributed. Board members receive a copy of the last month's minutes *before* the current monthly meeting. Once those minutes have been approved by the Board, they are made public by posting them with Jefferson County, Tom Carey (GCC web) and on the Center's bulletin board.

MSA: minutes as submitted for January 18, 2023

FACILITY REPORTS:

1. Maintenance: Mark Nebel

- Maintenance continues to run smoothly.
- More damage is appearing on the upstairs, wood floor. The company which resurfaced the floor last time notified the Board that it **could not** be sanded/refinished again. At present there is no apparent hazard. Mark suggested that the County be notified and work with the Board to plan the floor's future.

2. Rental and Scheduling: Don Isley

- Event rentals are increasing and we have gained new monthly regulars.
- Customers are happy and enjoy the low rents.
- 2022 Quarterly reports: 3rd quarter – 78 activities, 4th quarter – 92 activities
- Don and Richard agreed that their new system of rental accounting was working well. Customers submit two checks, one for the rent (deposited) and one for the damage deposit (held then returned).

3. Landscaping: Janet Johnson

- The mulch that was spread has worked well; beds produced fewer weeds and were kept looking healthy.
- Mark your calendars: First Work Day for 2023, Tuesday, March 14, 9-11am

TREASURER'S REPORT:

- Richard submitted his report in it's new format. Reports are now based on the calendar (end of month), not Board meeting date.
- To aid the Board, he will submit a separate monthly report that shows accounting for the GCC Board Reserve.

MSA: Treasurer's Report for January 2023

OLD BUSINESS:

1. *Changing from bi-weekly to weekly trash pick-ups* - Richard reported that weekly trash pick-ups would cost \$94+tax monthly. Given early notice, the trash company can make monthly changes as needed. Mark will notify Richard early when more frequent pick-ups are needed and the Treasurer will arrange the change with the company.
2. Gordon passed a copy of the 2023-2025 Agreement between GCC Board and Jefferson County to each Board member. Extra copies will be filed for future distribution.
3. Gordon passed around copies of the 2023 Agreement with the Center's Caretaker (Facilities Manager). It was noted that this agreement did not include *Attachment A: Custodial Duties*, which is found in the

agreement with the County. The Board will manage the Attachment A duties which are not covered by the caretaker's contract.

4. Don reported his progress with a Tacoma sound system agent. Don will send the agent pictures of the equipment/system we have and a list of the technology wanted. The estimated cost will be submitted to the Board next month. Don is hopeful that he and Mark can handle the installations.
5. *Centennial Celebration*: Fran reported initial activity revolved around researching food prices, which are high. Cost of tent and bar-b-q rentals are too high to consider. Don offered Gardiner Community Church's tents and private bar-b-q substitutes. Opening up to pot luck donations and a food truck was suggested. Fran plans to hold the initial committee meeting in early March.

NEW BUSINESS:

1. Upstairs wood floor: Gordon agreed to research prices for new flooring then report at next meeting.
2. Pros and Cons of renting Board's sandwich boards to be discussed. Paying the rental fee to Mark for his properly installing the signs will be part of discussion.

MEETING ADJOURNED: 11:30am

NEXT MEETING: Wednesday, March 15, 10:00am

Minutes respectfully submitted by Fran Reynolds.