

Gardiner Community Center Board

Minutes: May 15, 2019

Call to Order

The meeting was called to order by President Carol Hansen Hills at 9:06AM. Also present: Vice President Fran Reynolds, Treasurer Trish Warner, Secretary Herb Cook, directors Mark Nebel, Carleton Posey and Barbara Reavis; rental coordinator Joy Posey.

Public Comment / Recognition of Guests

Guests: Gordon Anderson.

Approval of Minutes

Minutes of the previous Board meeting on April 17, 2019, were approved as presented.

Communications

- Dick Bennett notified Herb that the Gardiner CERT Team will hold an AED/CPR training session at GCC at 9:30AM on Saturday June 1. Gardiner residents are welcome.
- Carol notified the Board she will be on vacation July 8-22.

Facility Reports

- **Maintenance:** Fran summarized a written report from Caretaker Andrew Watson:
 - Contractor will schedule a date to put a finish coat on the upstairs floor.
 - Andrew repaired four chair footpads.
 - Men's Coffee Group purchased a new double coffee pot for \$50.Fran reported that she and Mark did some repair work on the GCC Readerboard; the plywood panel may need to be replaced. Fran suggested that Carol contact Jefferson County facilities maintenance (Tom Walker) about painting GCC wheelchair ramps and replacing damaged drainpipe.
- **Rental & Scheduling:** Fran Reynolds
 - Gardiner Community Church Easter Sunday service in GCC was successful (attendance 120+). The church plans to hold a marriage counseling session at GCC.
 - Rhody-Os and 4x4s square dance groups are switching some weekday dates, but maintaining their weekend schedules for now.
 - Carol said her brother, visiting from South Dakota, was very impressed by the mural in the GCC history room (*Kudos to Fran & Ron*) and by GCC's landscaping (*Kudos to Trish and Mark*).
- **Landscape:** Trish Warner
 - The Yoga group weeded and planted heathers in April.
 - Jim Warner, Trish and Mark have done some watering and weed-whacking.

Treasurer's Report: Trish Warner

- April receipts \$4,855 (including \$3,220 annual grant from Jefferson County); expenditures \$1,920. Cash balance April 30: \$19,131. **MSA (Herb/Carleton): To approve the Treasurer's Report for April.**

Old Business

- **Automated External Defibrillator.**
 - Barb will download the Philips AED operating manual and purchase new signage (not to exceed \$100) indicating the GCC AED location.
 - Carol signed a letter requesting a grant of \$500 from the Gardiner Salmon Derby Association to enable GCC to purchase a replacement AED battery and pads.
- **Cleaning and Maintenance**
 - Fran purchased an LED light strip for the downstairs coffee service area.
- **Advertising & Public Relations**
 - Herb obtained advertising rate cards for the *Peninsula Daily News* and the *Sequim Gazette*. Fran suggested that GCC and the Gardiner Community Church might share the cost of advertising in the next PDN/Gazette bridal section and renting a booth at the next Bridal Fair.
 - Gordon Anderson distributed a summary list of communications, public relations and marketing ideas, including establishment of a working PR subcommittee. Gordon volunteered to chair the subcommittee; Carol, Fran, Barb and Herb volunteered to participate. (*Secretary's Note: First subcommittee meeting scheduled for June 10.*)
 - Fran reported the Jefferson County Commissioners have scheduled a meeting at GCC on August 21 (5:30-9:00PM). Board members agreed that meeting presents an excellent opportunity to inform county officials, Gardiner residents and visitors about GCC. The PR subcommittee will develop plans for this event.
- **Summer GCC Potluck**
 - In light of busy summer schedules and the anticipated workload to coordinate a successful event on August 21, Board members agreed not to plan a summer potluck.
 - Carol suggested creating a volunteer Event Coordinator position. Joy offered to invite Liz, a Bachelor Road resident interested in volunteering, to the next Board meeting.

New Business

- **Expiring GCC Board Terms**
 - Herb Cook and Trish Warner agreed to be nominated for renewal of Board terms expiring in May 2019. **MSA (Fran/Carleton): To recommend the Jefferson County Board of Commissioners reappoint GCC Board members Herb Cook (through DEC 31, 2022) and Patricia Warner (through DEC 31, 2021).**

Next Meeting

WED June 19, 10:00AM

There being no further business, the meeting was adjourned at 10:50AM.

Respectfully submitted,

Herb Cook / Secretary