

Gardiner Community Center Board

Minutes: April 17, 2019

Call to Order

The meeting was called to order by President Carol Hansen Hills at 10:02AM. Also present: Vice President Fran Reynolds, Treasurer Trish Warner, Secretary Herb Cook, directors Mark Nebel, Carleton Posey and Barbara Reavis.

Public Comment / Recognition of Guests

Guests: Gordon Anderson, Dick Bennett, Bob McCauley, Steve Vogel, Bill Campbell.

To accommodate guests' interest and schedules, Board members agreed to move discussion of the Automated External Defibrillator (AED) from Old Business to the top of the agenda.

- ❖ Dick Bennett said after GCC transferred the AED to the Gardiner CERT team, as approved by the GCC Board in March, CERT determined that the unit remains functional. Bennett said Clallam County Fire District #3 encourages placement of AEDs in all public buildings, and CCFD#3 had purchased the AED for GCC with Gardiner Salmon Derby funds.
- ❖ Steve Vogel, retired Chief of CCFD#3, said a Jefferson General Hospital physician wrote a prescription authorizing purchase of the AED, as required by the Revised Code of Washington. Vogel said GCC's unit is easy to use and remains in good condition.
- ❖ Bennett and Vogel said the AED's internal instruction program makes it unnecessary to keep written protocols near the unit. Vogel said there is no danger of misusing the unit. Bob McCauley said it's not possible to further harm a person who is already in cardiac arrest, and an AED will not shock a person whose heart is beating. Vogel said CCFD#3 personnel will provide AED training on request.
- ❖ Fran Reynolds asked about Jefferson County's policy. Herb Cook said he had spoken with County Administrator Philip Morley, who encouraged GCC to maintain an AED in the building because "They save lives." Cook said two sections of the revised Code of Washington—RCW 4.24.300 and RCW 70.54.310—protect citizens from liability for use or maintenance of an AED.
- ❖ Trish Warner expressed concern that the AED might be used on someone who had a "Do Not Resuscitate" order. Board members said that would depend on whether anyone present at the time of a cardiac arrest was aware of the DNR order.

After discussion, **Moved (Herb) Seconded (Mark) and Approved (6 Yes, 1 Abstain): To accept return of the AED from the Gardiner CERT team, reinstall it with appropriate signage, and require annual maintenance review and monthly status checks.** Mark volunteered to conduct the monthly check. Fran will update GCC Policies. Herb will draft a request to the Gardiner Salmon Derby to fund purchase of a new AED battery and pads.

Approval of Minutes

Minutes of the previous Board meeting on March 20, 2019, were approved as amended.

Communications

- Trish reported that Chuck Livingston remains interested in a Board position. She will invite him to attend the May Board meeting.

Facility Reports

- **Maintenance:** In the absence of Caretaker Andrew Watson, Fran reported:
 - Downstairs Bathroom remodeling has been completed.
 - GCC Camera has been purchased and stored in a kitchen cabinet.
 - A chair leg scratched the floor after a foot fell off.
 - County maintenance staff is now servicing the GCC heating system quarterly.
- **Rental & Scheduling:** Fran Reynolds
 - Gardiner Community Church is holding an Easter Sunday service in GCC and would like to advertise it on the GCC Readerboard. Board members had no objection.
 - The Rhody-Os and 4x4 square dance groups are still considering their weekend rental schedule.
 - Quarterly Usage Report: Cancellations due to February storms were a factor in decreased First Quarter rental revenue (\$4,521 in 2018 to \$1,190 in 2019) and total activities (169 in 2018 to 132 in 2019). Second quarter rentals remain soft.
 - Mark suggested allowing regular renters, for a fee, to use rarely rented back rooms on the lower level for permanent storage of equipment. Board members expressed reluctance to remove those rooms from the rental inventory.
- **Landscape:** Trish Warner
 - Mark, Fran and a volunteer did some cutting and clearing.
 - The Yoga group plans to weed, clean and plant heathers on April 18.
 - Trish would like to replace a Japanese maple for \$125.

Treasurer's Report: Trish Warner

- March receipts \$2,375; expenditures \$2,039. Cash balance March 31: \$16,195. First Quarter receipts \$4,350; expenditures \$5,447; operating deficit \$1,097. **MSA (Herb/Fran): To approve the Treasurer's Reports for March and First Quarter.**
- Trish reported that decreased participation will prevent the Yoga Group from continuing to contribute \$180 per month. She expects the group will pay from \$100 to \$180, as cash is available.

Old Business

- Cleaning Day: May 15 after Board Meeting.
- Advertising & Public Relations: Herb will investigate print and online advertising. Gordon Anderson offered to do a PR presentation at the May 15 meeting.

New Business

Next Meeting

WED MAY 15, 9:00AM (Note earlier start before Cleaning Day)

There being no further business, the meeting was adjourned at 12:15PM.

Respectfully submitted,

Herb Cook / Secretary