

# **Gardiner Community Center Board**

## **Minutes: June 20, 2018**

### **Call to Order**

The meeting was called to order by President Carol Hansen Hills at 10:05AM. Also present: Vice President Fran Reynolds, Treasurer Trish Warner, Secretary Herb Cook, directors Mark Nebel and Carleton Posey, Caretaker Andrew Watson.

### **Public Comment / Recognition of Guests**

Gordon Anderson.

### **Approval of Minutes**

Minutes of the previous Board meeting on May 16, 2018, were approved as presented.

### **Communications**

- Jefferson County notified GCC that the County Commissioners have reappointed Fran Reynolds to the GCC Board for a three-year term expiring DEC 31, 2021. (Fran accepted with the caveat that she may choose to resign from the Board at an earlier date.)

### **Facility Reports**

- **Maintenance:** Caretaker Andrew Watson
  - The GCC Readerboard needs removal of concrete blocks, installation of a concrete base, new steps, a handrail and refinishing the frame, After discussion, **MSA: To authorize Andrew to spend up to \$250 for Readerboard repairs and improvements.**
  - Fran said she will call Miller Sign Co. in Sequim about new Readerboard letters.
- **Rental & Scheduling:** Fran Reynolds
  - New security codes have been installed. Fran will change them about once a year.
- **Landscape:** Trish Warner
  - Trish obtained some free mulch and spread it with help from Mark and other volunteers. Trish paid Mark \$80 for four hours of weed-eating.
  - Andrew noted concern about small maple trees growing near a pathway. Trish said she will humanely euthanize the trees.

**Treasurer's Report:** Trish Warner

- **Financial Statements:** May receipts \$1,289, expenditures \$1,815. May 31 cash balance \$21,446. June bills payable \$1,715. **MSA (Fran/Carleton): To approve the Treasurer's Report, authorize payment of June bills and authorize payment of July bills if the July Board meeting is canceled.**
- Trish reported she had paid GCC's electric and water bills covering the period when a plumbing failure caused downstairs flooding. Jefferson County (Renee) informed Trish the county will reimburse GCC for excess electricity used to power fans while drying the building. PUD#1 will credit GCC for excess water usage.

**Old Business**

- **Use of GCC as a Mass Care Shelter:** After discussion, **MSA (Herb/Mark): To authorize Carol to sign a renewal of the agreement between GCC and the American Red Cross (Kitsap & Olympic Peninsula Chapter).**
- **Refinishing Upstairs Meeting Room Floor:** Carol will seek a status report from Jefferson County facilities coordinator Tom Walker.
- **Portrait Restoration:** Portraits of Presidents George Washington and Abraham Lincoln have been restored and reframed for \$171, Board members agreed they should be hung in the downstairs meeting room.
- **Water Damage Repairs:** Tom Walker repaired baseboard molding in the downstairs meeting room. Repairs are now complete.

**New Business**

- **Gardiner History Room.** Board members discussed furnishing one end of the room as a replica of an old classroom (recognizing the building's origin as a schoolhouse); using the other end as office space; and possibly including a wall mural of Old Gardiner. Fran and Barb will discuss painting the room. Debra Quinnell and Ann Waldron have volunteered to work on historic documents and collections when appropriately finished space is available.
- **Storm Windows.** Trish and Herb have looked at the website for Indow Window Inserts, which might be effective in saving energy. More research is needed.
- **Window Washing.** Herb reported that Cash Struxness is booked until early 2019. Herb will reserve a date in summer 2019.
- **Board Terms.** Fran distributed a chart of board terms (appended to these Minutes) staggered so that no more than three terms expire in any year. After discussion, **MSA (Herb/Carleton): To adopt Fran's recommended schedule of Board Terms.**
- **July Board Meeting.** **MSA (Trish/Mark) to cancel the July 18 meeting.**  
**Next Meeting: WED August 15, 10:00AM.**

There being no further business, the meeting was adjourned at 11:30AM.

Respectfully submitted,

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Herb Cook / Secretary