

Gardiner Community Center Board

Minutes: March 21, 2018

Call to Order

The meeting was called to order by President Carol Hansen Hills at 10:05AM. Also present: Vice President Fran Reynolds, Treasurer Trish Warner, Secretary Herb Cook, directors Carleton Posey and Barb Reavis.

Public Comment / Recognition of Guests

Board members welcomed Mark Mason, who recently moved from Oregon to 850 Old Gardiner Road. The Board accepted Mark's generous donation of a microwave oven to GCC.

Approval of Minutes

Minutes of the previous Board meeting on February 21, 2018, were approved as presented.

Communications

None

Facility Reports

- **Maintenance:** Caretaker Andrew Watson
 - Andrew continues to seek a supplier of reasonably priced individual Readerboard letters to supplement those that are in short supply.
 - Jefferson County lacks funding and staff to refinish the upstairs floor. Mark Nebel has not yet pursued alternatives.
 - The sound system is in good working order.

- **Rental & Scheduling:** Fran Reynolds
 - Wild Birds Unlimited and the Gardiner Community Church requested free Readerboard listings for upcoming events. Fran will handle.
 - Strait Turners accepted GCC's offer of a \$55 rental rate for the upstairs meeting room and moved its storage cabinets upstairs.
 - The Gardiner Historical Society may take over the former CERT room. CERT team captain Dick Bennett reported that Jim Coulter has removed the ham radio from the room and some furniture will be removed.

- **Landscape:** Trish Warner
 - Grounds clean-up is scheduled for 10:30AM Thursday, March 22.

Treasurer's Report: Trish Warner

- **Financial Statements:** February receipts \$1,344, expenditures \$1,828. FEB 28 checking account balance: \$18,893. March bills payable ~\$1,500. Jefferson County Community Services Grant of \$3,220 has been received and will be booked as March revenue. **MSA (Herb/Fran): to approve the Treasurer's Report and authorize payment of March bills.**

Old Business

- **Downstairs Meeting Room Cleaning & Painting:** Barb thanked those who volunteered on March 16. Board members discussed installing artwork—perhaps historical photos of the Gardiner area—to enhance the room's atmosphere.
- **Use of GCC as a Mass Care Shelter:** At Carol's request, Herb asked Jefferson County Commissioner Kathleen Kler whether GCC (operator) or Jefferson County (owner) should execute the requested five-year renewal of the shelter agreement with the American Red Cross (ARC) Kitsap & Olympic Peninsula Chapter. As recommended by Commissioner Kler, Herb will forward the agreement to Jefferson County Central Services Director Mark McCauley.

New Business

- **Building Security and Keybox Codes:** Fran expressed her concern that several people in addition to the GCC Caretaker and current Board Members know the keybox codes and on occasion have opened the building. Although these openings have been well-intentioned, Fran would prefer that access be limited to the Caretaker and those Board Members who wish to be able to open the building. After discussion, Fran moved that: **Upstairs and downstairs security codes be changed within 60 days; distribution of new codes be limited to the Caretaker and any GCC Board Member who requests them; the Vice President will notify past GCC Board Members that they will no longer have independent access to the building. MOTION TABLED.**

Next Meeting

Wednesday, April 11, 10:00AM.

There being no further business to come before the Board, the meeting was adjourned at 11:20AM.

Respectfully submitted,

Herb Cook / Secretary