

**GARDINER COMMUNITY CENTER**  
**DRAFT**  
**Minutes**  
**January 17, 2024**

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**CALL TO ORDER: 9:00 AM**

**Members Present:** President Gordon Anderson, Vice President Don Isley, Member Sandy Scrivner, , Member Nominat Keith Watros, Secretary Lynne Tjomsland (via phone).

**Members Absent:** Member Janet Johnson

**Guests:** Fran Reynolds

**Public Comment:** Old Time Fiddlers would like to reserve Feb. 25<sup>th</sup> from 11:30 to 2:30. This is an "open to the public" event. BoD will set up Sandwich Boards, Fran to provide posters. This group will be renting the facility for standard fees. Fran will coordinate with Jennifer on other set up needs.

**Approval/Correction of minutes:** MSA

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**Facility Reports:**

- **Maintenance: Don Isley (Jennifer Barrett)**
  - Don has been acquiring maintenance supplies.
  - Changes to the waste handling procedures and supplies has been working well.
  - Conditions in the bathrooms have improved.
  - Various of the Club users are taking care of their own set up and breakdown. Some users need help with set up and breakdown. Don and Jennifer are assisting.
  - Discussion of charging for set-up and breakdown labor. General opinion is not to charge for now.
  - Ben from Jefferson County has been supportive and cooperative. Care should be taken to cultivate this relationship, especially as the Board works to develop Projections for the County related to building care and maintenance.
  - Stove has been inspected and found to be functional and safe so will not need replacing at this time.
  - Special Note – Don has gotten both the Exterior Backside and Mailbox lighting reconnected and it is now operational. This should improve overall safety and security of the building and users.
- **Rental and Scheduling: Don Isley**
  - Continuing positive with many Renters returning.
  - Feedback on increases in rental rates is generally neutral to positive. Square Dancers continue to provide services and support to the Center, so continue at old rate for now.
  - Prayer Hub is not continuing with GCC, due to rate increase.
  - Sat 27 will be Diane Martin's Celebration of Life. Fees waived due to here service to the community and GCC.
  - A copy machine will be purchased from Walmart to meet the Boards minimal needs for copying. Should cost under \$50 and will be stored in the Museum. Don will purchase.
- **Landscaping: Janet Johnson** NTR

**Treasurer's Report:** Sandy Scrivner

- Review of End of Year Reporting. Overall positive. Budget projections and actual spending align.
- We do have pre-paid deposits included as items on the final accounting. (clearly noted in reporting)
- The current 2024 budget/projection assumes and increase in County Funding. However, we need to consider the ask to the County. We are fairly well situated to move through 2024.
- Treasurer's Report MSA
- Lynne will include the 2023 Treasurers Report in Year End reporting to the County.

**Public Relations:** Gordon Anderson

- Gordon will continue with this effort. Gordon will also prepare "Thank You" cards

- Report on “Game Night” – Very well received by the attendees. It is proposed that we create a Quarterly Game Night for the Community to be held at the GCC. First event will include an excellent Pot Luck which was much enjoyed by the attendees.
- The next Game Night and Pot Luck will be March 30<sup>th</sup> at 5:00 p.m. Additional Quarterly dates to be announced.

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**Old business:**

- **“Spring Plant and Garden Sale”**. – Date to be April 20, 2024 - NTR
- ***Letter to County regarding projections of maintenance and repair issues having significant costs attached (for County Budget Projections)***. Board members to forward list of items suggested for this letter. Examples: Irrigation items, Stewardship items, Deferred and Projected Maintenance items and Projects. These are to be submitted to Gordon,
- Fourth Quarter Report/Annual Report – Lynne now has all required documentation and will produce a letter and report for review by the Board by end of month. She will also include Board nominations letter, proposed roster and Invoice for County Funds with the Year End Report.

**New Business:**

- Special thanks to retiring Treasurer Richard Quinnell and Board Member Barb Reavis for their service to the Gardiner Community Center.
- Annual election of officers – The following elections were made by the GCC Board of Directors:
  - Gordon Anderson - President
  - Don Isley – Vice President
  - Sandy Scrivner – Treasurer
  - Lynne Tjomsland - Secretary
- Old Time Fiddlers see notes under “Public Comment”.
- Open positions on the GCC Board – The current Roster has Six members. The Board will recruit for the seventh seat.

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**Adjournment: 11:02 AM**

**Next Meeting: 2/21/2024 at 9:00 am**