

**GARDINER COMMUNITY CENTER 2025 RENTAL AGREEMENT – EVENT**

GARDINER COMMUNITY CENTER  
980 OLD GARDINER RD., Box #12  
SEQUIM, WA 98382

INDIVIDUAL/ORGANIZATION NAME:

TIMES, DAYS, MONTHS OF THE EVENTS:

CONTACT PERSON/S:

TELEPHONE:

E-MAIL:

MAILING ADDRESS:

USAGE (Meeting, Dinner, Wedding Reception, etc.):

ROOMS AND PROPERTIES USED:

RENTAL FEES:

DAMAGE DEPOSIT:

TOTAL:

DATE PAYMENT RECEIVED:

CHECK NO:

**USE OF THE CENTER IS RESTRICTED TO THE DAYS AND HOURS LISTED IN THE SIGNED AGREEMENT. RENTAL FEE AND DAMAGE DEPOSIT IS DUE 14 DAYS PRIOR TO RENTAL TO HOLD RESERVATION RENTER IS SOLELY RESPONSIBLE TO OBTAIN ALL NECESSARY FOOD HANDLING PERMITS FROM JEFFERSON COUNTY PUBLIC HEALTH (360-379-4496) OR LIQUOR PERMITS FROM <https://liq.wa.gov/content/online-banquet-permit>**

**\_\_\_\_\_ DOES HEREBY AGREE TO BE RESPONSIBLE FOR COMPLIANCE WITH ALL RULES AND REGULATIONS GOVERNING THE USE OF THIS FACILITY AS STATED IN THE RENTER'S CLEAN-UP RESPONSIBILITIES AND FOR ALL DAMAGE TO THE BUILDING AND/OR ITS EQUIPMENT AND FURNISHINGS AND DOES HEREBY AGREE TO MAINTAIN THE PREMISES IN GOOD ORDER AND REPAIR.**

**THE RESPONSIBLE RENTER, ON BEHALF OF THEIR GUESTS, FURTHER AGREES TO IDEMNIFY AND HOLD HARMLESS THE GARDINER COMMUNITY CENTER ADVISORY BOARD AND JEFFERSON COUNTY FOR ANY INJURY OR DAMAGE TO PERSONS OR PROPERTY OCCURRING DURING OR ARISING OUT OF THE OCCUPANCY AND USE OF THE BUILDING AND SURROUNDING PREMISES.**

**ALL CHECKS SHOULD BE PAYABLE TO “THE GARDINER COMMUNITY CENTER” AND MAILED TO: THE GARDINER COMMUNITY CENTER, 980 OLD GARDINER RD., SEQUIM, WA 98382. ANY BANK CHARGES FOR “NSF” CHECKS WILL BE PASSED ONTO THE RENTER.**

**EVENT/MEETING CAN BE ANNOUNCED TO THE PUBLIC THRU THE COMMUNITY CENTER READER BOARD OR THRU PDN-360-452-2345, LEDER-360-385-2900, KSQM-(91.5) 360-381-0000, KPTZ (91.9) 360-379-6886**

**IN THE EVENT OF CANCELLATION OR RESCHEDULING, THE RENTER SHOULD CONTACT THE FACILITY COORDINATOR AS SOON AS POSSIBLE (425-281-8881) / e-mail -isleydon@yahoo.com**

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**ORGANIZATION REPRESENTATIVE**

\_\_\_\_\_  
**DATE**

